



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 461

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING WEDNESDAY 10TH NOVEMBER 2021 COMMENCING AT 6PM

PRESENT:	Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair), Cllr E Yeomans, Cllr D Williams & Cllr R Hills
PARISH CLERK:	Ms C Laming
BOROUGH COUNCILLORS:	Cllr D Ledger
COUNTY COUNCILLOR:	
MEMBERS OF THE PUBLIC:	There was one member of the public present.

1. INTRODUCTION

Explanation of the process and format of the meeting.

2. APOLOGIES FOR ABSENCE

There was 1 apology for absence from County Councillor David Robey.

3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 460 of the Ordinary Parish Council meeting held on Wednesday 13th October 2021 were accepted and it was unanimously agreed that Cllr M Richmond Coggan should sign them.

Proposed Cllr R Hills

Seconded Cllr E Yeomans

5. CO-OPTION OF PARISH COUNCILOR

The were no receipts for the vacant position of Parish Councillor, so the vacancies remain open.

6. PUBLIC INTERVAL (18.08-18.19)

One member of the public spoke about the planning application 21/01759/AS Secret Garden and commented on his objection. He also reported that the police issued 70 letters in September 2021 through Speedwatch and provided a Neighbourhood Watch update.

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT (See Appendix B)

7. CHAIRMAN'S REPORT (see Appendix C)

It was agreed that the hirers should have control over a new thermostat which will replace the on/off switch. Cllr M Richmond Coggan will provide the Clerk with details so she can obtain quotes from potential suppliers.

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

8. PLANNING (see Appendix D)

The Council's decisions on applications received by the date of this agenda are shown in Appendix C. Hornash House was discussed with new documentation currently being prepared for submission. Criol Lane was also discussed. There had been no update since the submission of comments.

9. FINANCE & POLICY

Account Balances

See attached sheet for October 2021 accounts.

Payment of Accounts

Accounts to be Paid

November 2021

		net	vat	gross	total	Account
Clerks Salary	November Salary	628.33		628.33	628.33	SPC
Caretaker's Salary	November Salary	120.00		120.00	120.00	H&P
G&S Brown Drainage	Playing Field Drainage	19018.15	3803.63	22821.78	22821.78	H&P
Peter Finis	Search Fees	40.50		40.50	40.50	SPC
Martin Richmond Coggan	Expenses	7.00	1.40	8.40	8.40	SPC
Business Stream	Waste Water	10.10		10.10	10.10	H&P
Spick n Span	Window Cleaning - October	10.00		10.00	10.00	H&P
C.M Cleaning	Hall Cleaning September/October	150.00		150.00	150.00	H&P
ABC	Business Rates	110.00		110.00	110.00	H&P
Clerks Expenses	Fuel, Stationery, Office	40.16		40.16	40.16	SPC
		<u>20134.24</u>	<u>3805.03</u>	<u>23939.27</u>	<u>23939.27</u>	

Proposed Cllr M Richmond Coggan

Seconded Cllr D Ledger

Unity Bank Trust

Unity Bank confirmed that they had opened the 3 bank accounts, but they had not transferred over the balances or direct debits. The Clerk has tried to contact them and will continue to do so.

Precept 2022/2023

This is due by 7th January 2022. The Clerk will forward on the mail once the 2022/23 tax base figures are approved by Cabinet.

Section 106/Budget 2021/2022

Cllr E Yeomans responded to ABC on the updated Delcroft S106 contributions. Projects added at the outline stage remain appropriate, except for Outdoor sports. The MUGA has been added.

Budget 2021/2022

Nothing to Report.

Forum, Fete & Land Trust Monies

It was agreed that the monies totalling £ £4146.53 can be transferred into the new savings account.

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

Cllr E Yeomans also discussed two grants that had recently been opened. The National Lottery Together for Our Planet Fund (grant applications required by 18th November). It was suggested it could be used to fund sunflower & front garden competition (seeds and marketing) and to replant the Hall & Pavilion planters. It was also suggested the money could be used for walking signs around the village to make the footpaths more user friendly to the public. It was unanimously agreed that both grants were to be applied for.

10. VILLAGE HALL

The Village Hall heating was discussed in the Chairman's Report.

A structured process for online bookings were raised and discussed. Chairman M Richmond Coggan and the Clerk will explore further.

There has been no further update from PPL PRS Music Licence.

11. PAVILION & PLAYING FIELD

Drainage Works

The drainage works has now been completed. It was suggested by Browns Drainage, that to make the drainage work efficiently, the field should be slit (right angled gravelled channels to the drains) in the Spring. An alternative, deep spike rolling was raised and discussed, and it was agreed the Clerk will contact Aspire for a quote. Cllr D Ledger also reported his concerns where the earth had been piled by the gate entrance on Hornash Lane, stating that in wet weather it could cause a problem to the footpath. It has been agreed to keep an eye on this over the coming months.

2022 Village Fete

Cllr E Yeomans confirmed the date 13th-18th April 2022. Shadoxhurst Parish Council Village will run their own fete on the 16th April 2022. Cllr E Yeomans attended the October Village Forum and received an overall approval for the community day, but no volunteers have signed up at present. There were concerns raised around car parking. Marsh Vintage Amusements recommended selling wristbands for 2-hour slots which should manage numbers on site. It was agreed to have 'no parking' cones down Hornash Lane to stop traffic obstructions.

To do actions

- i. Get quote for toilet hire for duration of fair
- ii. Approach external bar / catering providers (already approached Stag Brewery RE Bar, meeting TBC)
- iii. Publicise date
- iv. Seek stallholders / volunteers
- v. Cone hire

12. ADMINISTRATION

Nothing to Report.

13. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix E)

A special thanks to Mr P Finnis and Cllr R Hills for their time on the Hornash House objections.

14. CONSERVATION & HERITAGE

Assets of Community Value (The Kings Head Public House)

Chairman M Richmond Coggan reported that he will need to purchase a land registry map before completing the form.

Village Green Posts

Nothing to Report.

Litter Picking

Litter picking was completed on 23rd October 2021. A big thank you to Cllr D Ledger and Mr P Webb. It was discussed and agreed to look at outsourcing the rubbish collecting to keep on top of the superb

volunteering work of a local resident who has continuously kept the roads and verges of Shadoxhurst Village litter free. A special thanks to him. The Clerk will investigate options.

Notice Boards

Cllr R Hills is in the process of obtaining 3 quotes for 3 different types of glass

Tommy Statue

The Unknown Tommy for the wooden post village sign is now up.

15. WEBSITE & COMMUNICATIONS

Nothing to Report.

16. HIGHWAYS

Lorry Watch/Speed Watch

Nothing to Report

Highway Improvement Plan

Cllr R Hills has requested, with the winter weather approaching, if a few lines could be added to the next newsletter, asking the local residents to report road damage to the Parish Council.

Items to be reported to KHS/PROW

Nothing to Report.

Lancaster Lorries

Chairman M Richmond Coggan will chase County Councillor D Robey for an update.

Speed Limit Reduction – Magpie Hall Lane & Capel Road

Nothing to Report.

17. COMMUNITY & SPORTS HALL PROJECT

Cllr E Yeomans reported that the playground quotations were taking longer than she expected. A meeting has been arranged with Wicksteed on 22nd November. Kompan and Pentagon Play have also been approached.

Cllr E Yeomans has now received the updated plans from the Architect. Cllr D Williams has advised that the entrance would not comply with building regulations. It was agreed, Cllr D Williams, would speak directly with the Architect.

18. ITEMS FOR INCLUSION ON THE NEXT AGENDA

House Survey

19. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 7.58pm

Date of next meeting: **12th January 2022** Time 6pm in the Village Hall

Signed
Chairman

Dated

2nd December 2021
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT

The Overview and Scrutiny met last night to ratify the eight recommendations the Task Group came up with on the investigation into the Section 106 process, and this will now go forward to Cabinet. It has been good to see it being analysed in great depth and I hope that all parishes will see the benefit. It is reliant on officers being able to put time to this and I hope that there would not be 'slippage'. One key recommendation is process mapping. The Climate Change Committee is due to meet early December. We are continuing with our monthly Borough Councillor surgeries on the mornings of the PC meetings.

David Ledger

APPENDIX A - COUNTY COUNCILLOR'S REPORT

- Work continues on the KCC Budget for next year, and then up to 2025. The numbers need to be finalised over the next few weeks. The recent Budget announcements by the government are seen as helpful to KCC up to a point, but there is an element of giving with one hand and taking away with the other, which still needs to be clarified.
- I am trying to finalise my Member and COVID Grant figures so please make sure that I know what you would like ideally. It would help if you can take a COVID slant if that is possible.
- Reconnect Round 2 was published and the deadline for applications was 24th October. Once again, this is worth applying for, as it is about COVID recovery for young people and the criteria are quite wide. There will be a further round after Christmas. I have the application for the Tennis Club from Caroline.
- The first KCC Full Council Meeting to be held in the Council Chamber for eighteen months took place on 4th November. For the most part, the meeting went very well and there were some moving tributes to Ann Allen, the Chairman of the Council, who died suddenly three weeks ago and who was obviously a remarkable person, who was liked and respected by everyone. Her work with children and young people was cited by all, as well as her quiet and effective influencing manner and interpersonal skills.
- I had a good session with Colin Evans, of Highways England, on the A2070 and the motorbike noise problem, in particular. There is also a sub - group of the JTB looking at this and I feel that we will find a solution, given a bit of time.
- I am working with Kent Highways on the whole HGV/ Church Lane/Duck Lane issues. I am also trying to arrange an ABC look at the Duck Lane Planning situation, via my contacts, although pushing from the ABC Ward Members and the PC needs to continue.
- Details of the Early help Grant Funding have been published and are attached.

APPENDIX C - CHAIRMAN'S REPORT

Chairman's Report to Shadoxhurst Parish Council November 2021

We have been making good progress on a number of items this month and still have some challenges:

1. We are still struggling to fill the two vacant positions on the Parish Council. Even with a prominent advert in the Newsletter and reposts on facebook & nextdoor, we still have had no takers. Please can all Parish Councillors think who they could approach.
2. Progress continues on the new Pavilion. We now have the elevation drawings and are going into detail design.
3. The consultation by Historic England on the delisting of Hornash House has started; we are making good progress on our submission that objects with a lot of historical information not known before. Thanks to Peter Finnis, Liz Webb, Roger Hills and others for their painstaking work.
4. The heating system in the Village Hall is still giving us and hirers major problems. The simple wi-fi controlled on/off switch is too rudimentary to meet hirers needs and we are investigating something more sophisticated.
5. We acquired and put up the Remembrance Day soldier; this will be a permanent fixture for the village.

Nothing significant to report on the website; we are gradually adding more and more content.

Martin Richmond-Coggan

Chairman, Shadoxhurst Parish Council

APPENDIX D - PLANNING APPLICATIONS

The following applications are up for consideration this month. Please see the planning group's suggested responses:

21/00653/AMND/AS	<i>1 Mace Terrace, Woodchurch Road, Shadoxhurst, Ashford, Kent, TN26 1LQ</i> Non material amendment to planning permission 21/00653/AS (Erection of single storey wooden structured workshop at bottom of rear garden (retrospective)) to reduce footprint by bringing side wall 600mm inwards Approved prior to meeting
21/01688/AS	<i>Delcroft, Woodchurch Road, Shadoxhurst, Ashford, Kent, TN26 1LE</i>
21/01759/AS	<i>Secret Garden, Woodchurch Road, Shadoxhurst, Ashford, Kent, TN26 1LE</i>

APPENDIX E - Utilities Advisory Group

External Liaison Group Report for 10th November 2021 SPC Meeting

Utilities Advisory Group – Hornash research continues. Peter continues to work with Roger and myself over this. There is a lot of work that Peter has put into this and hopefully the PC and village are very appreciative of his efforts.

KALC Joint Parishes Planning Committee – the forthcoming meeting is on the 17th November.

KALC – due to the last meeting on the 3rd of November being a physical meeting without a zoom type application, I was not able to attend. The minutes will come out in due course.

Village Forum – the Forum meets again on the 15th November. The last one was another positive meeting with much the same members as the previous one. The Craft Fair is being organised through email conversations and is looking really good, all tables are booked. Work on the next year's events is underway with further progress next week.

ABC Parish Forum – meeting due soon. The September meeting minutes were circulated recently.

Chilmington Green – No further update as I was not able to attend the last meeting. Next meeting is 25th November.

Newsletter – Final date for preparations for the next one is the 25th of November. Hopefully the changes made for the October one met with approval.